



## Hessen International Summer University – Frankfurt 2017 Application

**Please complete and sign the following form and send it to ISU Frankfurt.**

- **Via Email:** [isu@fra-uas.de](mailto:isu@fra-uas.de) addressed to Noelle Ponasik
  
- **Via Post:**  
Hessen International Summer University (ISU)  
Frankfurt University of Applied Sciences  
International Office  
Nibelungenplatz 1  
60318 Frankfurt  
Germany

**Please attach the following documents to your application:**

- Completed application form – **pages 2, 3, and 4**
- Resume
- A copy of your current transcript OR a list of courses you have completed related to your degree
- A short letter of motivation
  - Why would you like to participate in ISU Frankfurt? What is your main interest in the seminar program and what do you intend to learn?

**Select an academic track!**

**EUROPEAN STUDIES**

**EUROPEAN FINANCE\***  
 \*Please note that you need a Business and/or Economics background to enroll in the European Finance track.

**Personal Information:**

**Family Name** .....

**First Name** .....

**Gender** .....

**Nationality** .....

**Passport Number** .....

**Date of birth (DD/MM/YY)** .....

**Place of birth** .....

**Postal Address:** .....

.....

.....

**E-Mail** .....

**Cell Phone** .....

**How did you find out about ISU Frankfurt?** .....

**Academic Information:**

**University** .....

**Country** .....



.....  
**Degree** Bachelor Master Diploma  
.....

**Study Program** .....

**Number of semesters completed** .....

**Expected graduation date** .....

**Language skills:**

Level of English Beginner Intermediate Advanced

Level of German Beginner Intermediate Advanced

**Accommodation:**

Would you like accommodation?\*

\*Room with double occupancy ..... yes no

Please add any other relevant information that might be important for us when organizing your stay.

**Optional Berlin Weekend Trip:**

Would you like to participate in our OPTIONAL weekend trip to Berlin?\*

..... yes no

\*The weekend trip to Berlin is OPTIONAL and will take place from Friday, July 28 to Sunday, July 30.

The additional fee for the trip is **145 Euro**. It includes a train ticket from Frankfurt to Berlin (and return) and accommodation in a Youth Hostel with breakfast.

**Terms and Conditions**

In signing this contract with the Hessen International Summer University Frankfurt, you are legally bound to the terms and conditions of this contract.

The course fee of **2100 €** includes accommodation in double room occupancy from **July 16<sup>th</sup>, 2017 until August 12<sup>th</sup>, 2017**, two seminars and three weeks of language courses. The course fee will be billed to the applicant, after acceptance from the Hessen International Summer University 2017.

If you submit an application before April 14<sup>th</sup>, 2017, you can qualify for the early bird rate of € 1800. In the case that you do not fulfil your payment obligations in terms of your tuition fee your registration cannot be taken into consideration.

**Confirmation of Registration**



The ISU Frankfurt Team will confirm your registration acceptance or rejection within two weeks after your application. We kindly ask you to pay the tuition right after your acceptance to the ISU Frankfurt program, at the latest on May 10th.

### Cancellations

If an accepted applicant wishes to withdraw from the program before program start, the applicant must state in writing the reason for their withdrawal to the Hessen International Summer University. A withdrawal will be effective from the date which the University receives the written confirmation. The University will attempt to reallocate your awarded position to someone else. Should the situation arise that the University cannot reallocate the position and should incur a financial loss due to your withdrawal; a cancellation fee will be levied depending on the timing of cancellation. If the withdraw from the program is:

- less than 3 months, but more than 6 weeks prior to the program we must charge 30% of the course fee
- less than 6 weeks, but more than 3 weeks prior to the program we must charge 50% of the course fee

If the withdrawal from the program is within the last three weeks prior to the program we will charge 100% of the course fee.

Please note that the ISU Frankfurt reserves the right to cancel the Summer Program if the number of enrolled students does not exceed 15 at the end of the registration period.

### Important

Participants must obtain a valid visa (if necessary). For further information, please consult the German embassy in your home country about travel requirements to Germany. The Hessen International Summer University is not responsible for visa costs or costs involved with a denied visa.

**Please note:** Enrolment and participation in Hessen's International Summer University does not require a student visa and enrolment does not provide sufficient means to request a student visa for the Federal Republic of Germany.

Hessen International Summer University's participants **will not** be enrolled as students at the Goethe University Frankfurt am Main or Frankfurt University of Applied Sciences.

### Disclaimer

The Hessen International Summer University and the organizers and teachers of the Hessen International Summer University shall not be held accountable for any damage to personal property or any injuries suffered during the course of the Summer University. The Hessen International Summer University, as well, shall not be held accountable for any damage caused by participants to other persons or property.

With acceptance into the International Summer University, I hereby accept and will obey the laws of Germany, the State of Hessen, and the city of Frankfurt. With that in mind, I am aware of a general code of good conduct that I will adhere to. If the following is not observed, the right of expulsion from the program without refund is reserved.

I wish to participate in the Hessen International Summer University – Frankfurt 2017 and I accept the terms and conditions as stated above.

Date:

Place:

Signature: